

Governor Brian Sandoval
Chairman

James R. Wells, CPA
Clerk of the Board



Attorney General Adam Paul Laxalt
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298

Phone: (775) 684-0222 / Fax: (775) 684-0260

<http://budget.nv.gov/Meetings>

Date and Time:

May 8, 2018, 10:00 AM

Location:

Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location:

Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

MEMBERS PRESENT:

Governor Brian Sandoval

Attorney General Adam Paul Laxalt – Present in Las Vegas

Secretary of State Barbara Cegavske

James Wells, Clerk

OTHERS PRESENT:

Nicole O'Banion, Ombudsman, Domestic Violence, Attorney General's Office

Patrick Cates, Director, Department of Administration

Ron Cothran, Deputy Administrator, Department of Administration, Buildings and Grounds

Ross Armstrong, Interim Administrator, Department of Health and Human Services,
Division of Children and Family Services

John Munoz, Deputy Administrator, Department of Health and Human Services,
Child and Family Services Division, Juvenile Services

MINUTES

1. Call to Order / Roll Call

Governor: Good morning everyone, I will call the Board of Examiners Meeting to order. The Secretary of State is present here in Carson City. The Attorney General is present in Las Vegas.

2. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

Governor: We will move to agenda item number 2, Public Comment. Is there any member of the public present in Carson City that would like to provide public comment to the Board? I hear and see no one. Is there anyone present in Las Vegas that would like to provide public comment to the Board?

Attorney General: No one here, Governor.

Governor: Thank you.

3. Approval of the April 10, 2018 Minutes (For possible action)

Governor: Thank you. We will move to agenda item number 3, approval of the April 10, 2018 Minutes. Have the Members had an opportunity to review the Minutes and are there any changes?

Secretary of State: I have and I have no changes. I will move to approve.

Governor: The Secretary of State has moved to approve the April 10, 2018 meeting minutes. Is there a second?

Attorney General: I second.

Governor: Seconded by the Attorney General. That motion passes 3-0.

4. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with a former employee, Albert “Mike” Free. Diversified Consulting Services is proposing to engage Mr. Free to fill an Assistant Resident Engineer position under the contract for the SR 160 Phase 2 Widening Project in District 1.

B. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with a former employee, Brian Mitchell. Slater Hanifan Group, Inc. is proposing to engage Mr. Mitchell to fill a Tester position to augment NDOT Construction Crew 926 in District 1.

C. Department of Public Safety – Office of Traffic Safety

Pursuant to NRS 333.705, subsection 1, the Office of Traffic Safety requests authority to contract with former employee Joanne Lighthart to provide Quality Assurance service for the Nevada Rider Motorcycle Safety Program. This will be a part-time position, on an as-needed basis, not to exceed 75 hours per calendar year.

Governor: We will move to agenda item number 4, Authorization to Contract with a Current and/or Former State Employee. Good morning, Mr. Wells.

Clerk: Good morning Governor and Members of the Board. Item 4 includes 3 requests to contract with current and/or former employees pursuant to NRS 333.705 Subsection 1. The first two requests are from the Department of Transportation to allow contracted vendors to use former employees on projects that had been awarded to the vendor.

The first request is for an assistant resident engineer position for the State Route 160, Phase 2, Widening Project in District 1. The employee retired in March of 2017. The second is for a tester position to augment construction crew 926 in District 1. That employee retired in February of 2018. Neither of those employees had any influence or authority over the contracts with the vendor.

The third request is from the Department of Public Safety, Office of Traffic Safety to contract with a former employee to provide Certified Motorcycle Safety Instructor Training services which require special certification. This employee retired in October 2017. Representatives from the Departments are available to answer any questions the Board may have.

Governor: Thank you, Mr. Wells. I have no questions. Any questions, Board Members on agenda item number 4?

Attorney General: No, Governor. I move to approve.

Governor: Attorney General has moved to approve the authorizations to contract with a current and/or former state employee as present in agenda item number 4. Is there a second?

Secretary of State: I will second it Governor.

Governor: Seconded by the Secretary of State. Any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

5. Requests for the Allocation and Disbursement of Funds for Salary Adjustments
(For possible action)

The 2017 Legislature, through Assembly Bill 517 and Senate Bill 368, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State’s respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor’s Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
2941	Tourism – Museum and History Administration	\$2,579	
	Total	\$2,579	

Governor: Let’s move to agenda item number 5, Request for the Allocation and Disbursement of Funds for Salary Adjustments. Mr. Wells.

Clerk: Thank you Governor. Sections 4, 5, 6 and 7 of Assembly Bill 517 and Sections 2, 3, 4 and 5 of Senate Bill 368 from the 2017 Legislative Session appropriated Salary Adjustment funds to the Board of Examiners to cover vacancy salary savings which are built into agency budgets, as well as the 3% cost of living adjustment that went into effect July 1, 2017, as these costs were not included in agency salary budgets.

An agency whose actual salaries exceed their budgeted amounts due to the vacancy savings or the cost of living adjustments is allowed to request salary adjustment dollars

from the Board of Examiners. This item represents the first requests to access those funds by the Department of Tourism and Cultural Affairs, Museums and History Administration account to cover the cost of the cost of living adjustments in the amount of \$2,579 in General Funds.

There are representatives from the agency are available to answer any questions the Board may have.

Governor: Thank you, Mr. Wells. I have no questions but I understand this is the first of many. Next month will be a little busier but this is very straightforward for me. Any questions from Board Members?

Secretary of State: I have none, move for approval.

Governor: Secretary of State has moved to approve the request for the allocation and disbursement of funds for salary adjustments as presented in agenda item number 5. Is there a second?

Attorney General: I second.

Governor: Seconded by the Attorney General. Any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

6. Request for Approval to Join or Use Other Government's Contract (For possible action)

Department of Motor Vehicles \$283,913.64

Pursuant to NAC 333.175, the Division requests approval to utilize a Kentucky Transportation Cabinet/Division of Motor Carriers contract with Explore Information Services, LLC to provide access to an existing and fully operational International Fuel Tax Agreement system.

Governor: We will move to agenda item number 6, Request for Approval to join or use other government's contract. Mr. Wells.

Clerk: Thank you, Governor. Item 6 is a request to join or use other government's contract. NAC 332.175 allows the State to participate in a multistate contract as long as the contract is awarded by competitive selection in a manner that substantially complies with NRS Chapters 332 or 333.

This request from the Department of Motor Vehicles seeks approval to join a multi-state award under the State of Kentucky, Division of Motor Carriers to provide access to an existing, fully operational International Fuel Tax Agreement System. The work order for this service is \$283,914 through December 31, 2018.

There are representatives available from the Department to answer any questions the Board Members may have.

Governor: I have no questions. The materials contained in the binder answered any questions that I would have. Board Members, any questions with regard to agenda item number 6?

Secretary of State: I have none. I will move for approval.

Governor: Secretary of State has moved to approve the request for approval to join or use other government's contract by the Department of Motor Vehicles in the sum of \$283,913.64. Is there a second?

Attorney General: I second.

Governor: Seconded by the Attorney General. Any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

7. Approval of Proposed Leases (For possible action)

Governor: We will move to agenda item number 7, Approval of Proposed Leases. Mr. Wells.

Clerk: Thank you Governor. There are two leases in agenda item 7 for approval by the Board this morning. No additional information has been requested by any of the Members.

Governor: I have no questions on agenda item number 7. Board Members?

Secretary of State: I have none, Governor and I will move for approval of proposed leases under item number 7.

Governor: Secretary of State has moved to approve the leases presented in agenda item number 7, is there a second?

Attorney General: I second.

Governor: Seconded by the Attorney General. Any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

8. Approval of Proposed Contracts (For possible action)

Governor: We will move on to agenda item number 8. Mr. Wells.

Clerk: Thank you Governor. There are 25 contracts in agenda item 9 for approval by the Board this morning. Members requested additional information on Contract number 3 between the Office of the Attorney General and Appriss, Inc., contract number 5 between the Department of Administration Public Works Division and WOW Cleaning Corporation and contract number 14 between the Department of Health and Human Services, Division of Child and Family Services and Multi Health Systems, Inc.

Governor: Thank you, Mr. Wells. We will begin with contract number 3.

Nicole O'Banion: Good morning Governor and Members of the Board. My name is Nicole O'Banion. I am the Ombudsman for Domestic Violence at the Attorney General's Office. I also have Christian Schonlau, our Chief Financial Officer for any financial questions you may have about this item.

The contract before you today extends the length and dollar amount of the contract with Appriss, our State Victim Information and Notification Everyday (VINE) Service Provider. VINE provides notifications via text, email or phone on offender custody status to registered victims. The services are available in both English and Spanish. VINE helps protect Nevada citizens from further victimization by notifying them of offender custody status changes, changes in location, transitioning to parole or exiting the system. VINE also notifies victims of court dates, so they can participate in the judicial process. Our most recent enhancement of this program added links to regional service providers so that all victims of crime have resources, even while the offender is not under supervision.

Last calendar year, the VINE system was searched approximately 840,000 times, which is an increase of approximately 75% from the prior year. Notifications to victims also increased by approximately 71% over the same time period, sending over 80,000 notifications on offender status.

The Attorney General's Office continues to advocate this service to the public, to ensure victims of crime have resources available to protect them from violent criminals. We are happy to answer any questions you may have about this item. Thank you.

Governor: Thank you very much, a very thorough presentation and excellent work.

Nicole O'Banion: Great.

Governor: I love to see that grow. That is fabulous.

Nicole O'Banion: Same here, thank you.

Governor: Any questions or comments from Board Members?

Attorney General: Governor?

Governor: Yes.

Attorney General: I just wanted to complement the Office for making our State the pilot program for this new expansion that actually took this program on to smartphones and created a smartphone application. There is certainly a direct correlation between Nevada being picked as the pilot state and the increased usage across Nevada, to be able to help victims. So, great job to the team and we're glad this program is working so well.

Governor: Any other questions or comments?

Thank you very much. All right, we will move to contract number 5. And it is really not about the contract, as you know we are just looking for an update on the Grant Sawyer Building and its condition.

Patrick Cates: Good morning Governor, Members of the Committee. For the record, Patrick Cates Director of the Department of Administration. Before I give you an update on where things are at Grant Sawyer Building, I want to introduce Ward Patrick. Ward is the new Administrator for the State Public Works Division. Chris Chimits retired last Friday. Ward has over two decades of experience with the Public Works Division and is a very skilled project manager and knows a lot about the Public Works side of the house and really the whole agency.

As far as Grant Sawyer goes, Ward is on Day 2, on the job and quickly getting up to speed with a topic he had not previously been directly involved in. He is bringing fresh eyes to the issues and the problems and sees what types of solutions we can come up with that maybe we didn't think of before.

As far as the update, for the Grant Sawyer Building, this contract with WOW Cleaning is part of the protocol recommended by Dr. Craner in his report. It is for the cleaning of the carpets. It is a hot water extraction that is intended to remove any mold particles or residue that are in the carpet. That work will commence on May 18th. It is expected to be completed on July 2nd. All of that work will occur on the weekends when staff is not in the building. There will be instructions sent out to every section as it is cleaned over a succession of weekends about how to prepare for that. Basically, picking up the stuff off of hard surfaces and putting them in boxes. The carpets will be cleaned. Porous surfaces will be wiped down to try to remove any potential containments of mold throughout all the offices in the building.

In addition to that, I know there have been some discussions, I think it was brought up at the last Board of Examiners regarding replacing ceiling tiles. I can tell you that, I understand in the next couple of days, every stained ceiling tile will be removed and replaced. We are looking at options to replace all of the ceiling tiles. That was not recommended by Dr. Craner. He had some concerns about doing that and what impact it may have on his testing because his protocol after this cleaning is done is to come back and do further testing for any evidence of mold and to see if we have changed anything.

Regardless of that, we are trying to be responsive to the people in the building. To replace all of the tiles in the building it is roughly a \$1 million estimate, so we are looking at possibly just replacing them in the Offices of the Secretary of State and the Attorney General, initially. We are working up some different options of how we could approach that. We certainly do not have \$1 million in the current budget that we could pull out to do that. As far as the carpet, the same thing, you are talking roughly \$1 million to do the whole building but we are looking at options just to do them in the two offices that we might be able to do in the short-term.

Beyond that, we are looking and preparing for CIP requests for the Grant Sawyer Building for next biennium. The Heating Ventilation and Air Conditioning (HVAC) project that has been underway is complete. The system has been commissioned and it is operational. There are other components of the system that were planned to be replaced in a subsequent CIP. So, we are looking at that and we are also looking at anything else that we can do to address conditions in the building. For instance, what has been replaced, as part of the HVAC project are the valves within the line sets for the HVAC system.

Another part of the systems of the buildings that we have seen problems with are cracked drains, you know, the plumbing. We have found several spots where there are cracks and we have been evaluating that. We have done some tests on parts of the system from the bathrooms. There is a whole network of drains in the building. We are looking at scenarios to address some of those in the next CIP as well. That might be an appropriate time to replace all the carpet and all the ceiling tiles in one big CIP package. If not, if there is something we can address in the short-term, before that is done, we are exploring that. It may require more funding than we currently have available.

I guess I would just briefly also mention that we do have over a dozen people that have Workers Comp Claims. My understanding is with Dr. Craner's report coming out that those people have been reevaluated by Workers Comp and because of the findings of Dr. Craner, they are reopening those claims to see how we can accommodate those people. I know that I have people asking and looking around for temporary office space, where some of those people might be able to be housed temporarily until we can solve some of these problems as well as pursuing some options to move out agencies if they need to do that. But again, we haven't identified funding for that. That is why I have Ward Patrick working on a host of options that we can bring to you.

Governor: Thank you Mr. Cates. Questions or comments, Madam Secretary?

Secretary of State: Thank you Governor. First, Mr. Cates, I just want to thank you and your team. You have been very responsive and the Secretary of State's Office really appreciates working with you and we look forward to working with you. So, thank you for that.

We still have a lot of concerns. As you know, some of the things, I won't go into all the details, but some of the things that have been happening in our Office that continue to plague our Office, so to speak, and that are issues. We still have a real problem with just cleaning and not actually removing the carpet. It was my understanding that there is carpet available. They just couldn't pay for the installation of it. Is that carpet too old now? This is how I got my reception area redone in the Office, was they said they had the carpeting squares to do the entire building but they never had the money to pay the labor to have it done. I am curious about that. That is one of the issues and then I have a few more Governor, if that's okay.

Patrick Cates: I am going to ask Ron Cothran, the Deputy Administrator for the Buildings and Grounds, with Public Works. I will let him answer that question.

Secretary of State: Thank you, Ron.

Ron Cothran: Good morning. Ron Cothran for the record, Deputy Administrator of Buildings and Grounds. Initially, there was some carpet that was purchased for the Grant Sawyer, as well as other buildings, as needed. Some of that was installed at the Grant Sawyer. Carpeting was installed in other buildings, throughout the State and there's a very limited supply now, at this point, of carpet that's left over.

Secretary of State: Okay, because it's my understanding that that carpet has not been replaced since the original installation of the building, correct?

Ron Cothran: That is correct.

Secretary of State: Okay, thank you. I know that you are going to start work on May 18th and I am concerned because I do have employees that are having health issues and I am concerned that you are asking us to stay there and wait. That is a big concern for me with some of the things that are going on with some of the employees. Again, I do not want to go into details because of confidentiality issues. Of the dozen complaints, I know there are some from our Office and the Attorney General's Office that have health issues.

The plumbing cracks, the things that you are talking about, we have had the drainage, when they flushed back that came pouring in the office, so we are concerned about those offices that had those leaks, just recently. So, again, I just want to say that I do not know that us spending \$80,000 to do a steam cleaning is going to be money well spent. That is just my feeling. I would like us to venture into looking at other possibilities because I just don't have concerns about the people that have gone to the doctors. I have other employees in there and I am concerned about all of them and all of the health issues that could be created or something that could happen again. Like I said, that leak, I do not think anybody expected that to happen.

So, I have a large staff down there and we want to accommodate everybody but I would really like to work with you to see if we could do something about the relocation of the Office and the employees, until such time that the work is all completed. We have had some issues with odors from work that has been done that have affected some of the employees. I know we found out through somebody calling and finding out that there was welding going on and it came through the vents.

So, if we can be mindful of all of those issues and I know that it is hard to get them to work later in the evenings but if you are working during the hours that my employees are, it is really a difficult situation.

There are some other things that I can talk to you about later that I will not go into detail now, but thank you Governor, for allowing me that time to discuss this. It is a concern with the employees there and the fact that you are reopening some of the cases and then the comments from the doctors — there are two different doctors that have talked to my staff and based on their comments, it gives me reason for concern.

Thank you again for working with us, we really appreciate it. Thank you, Governor.

Governor: Any other questions or comments on contract number 5.

Attorney General: Yes, Governor. So, Mr. Cates, I just want to at least make the record clear that — well, I should start with, you guys have been very responsive and I appreciate you working very diligently with my staff over the last many weeks and months. We still believe that ultimately, we'll need carpet replaced as well as these tiles. I understand that you've made the decision to move forward with the carpet cleaning and replace some tiles that are showing particular stains.

All I would ask is that we are prepared with the next set of solutions in the event that this doesn't happen. I understand we maybe started talking about this a little bit with you, as an office, but whether it's starting to submit bids and starting to be prepared to find an alternative solution and make sure that we're in a situation where we can get to the most—the most immediate BOE agenda and any other steps that are required to move forward with a different plan. I don't want us to wait for the carpet to be cleaned, testing, another 45-60 days to then find out that it didn't work and then we sort of start the process of figuring out what Plan B is.

That's my only request is that, you know, obviously you guys have made the call and we'll abide by that but we hope that you'll continue and I gather Mr. Patrick will be in charge of this for the coming weeks. I just hope that you'll start churning on what will be the second wave of the solution if this first one doesn't work. Thank you.

Patrick Cates: Thank you. For the record, Patrick Cates. I thank you for those comments. We hear you loud and clear sir. We are working on options for what comes next and different levels and ways we can mitigate this in the short and the long-term. Just not prepared to provide all those details to you today but we get the urgency of this. We'll be coming forward with some plans for the short-term to help you and your staff through this, including relocation if that's what it takes.

As I said, Ward Patrick is Day 2 on the job and we've been having a lot of conversations about how to approach this.

Attorney General: I appreciate that, thank you. That's all I have, Governor.

Patrick Cates: Thank you.

Governor: Thank you. Any other concluding comments, Mr. Cates?

Patrick Cates: No sir.

Governor: All right, thank you. We'll move to Contract number 14. Department of Health and Human Services, Juvenile Justice. Mr. Armstrong, good morning.

Ross Armstrong: Good morning. Ross Armstrong, Interim Administrator for the Division of Child and Family Services (DCFS) and down in the South, we have our Deputy Administrator for Juvenile Justice, Mr. Munoz and he'll be introducing this contract and then we'll be happy to answer any questions that you had.

Governor: Good morning, Mr. Munoz, please proceed.

John Munoz: Good morning Governor and Board Members. My name is John Munoz, for the record, Deputy Administrator for DCFS, Juvenile Services. I am here to present this contract pursuant to AB 472, our Juvenile Justice Reform Bill.

This is a sole source contract with Multi-Health Systems, Inc. for the use of the youth level of service, or YLS, as a case management inventory risk assessment tool. The Juvenile Justice Oversight Commission reviewed several risk needs assessments and ultimately decided on the YLS. Multi-Health Systems, Inc. is the developer and only company that sells this tool. This is for a two-year contract that includes 250 training kits for unlimited use of the YLS for county juvenile probation departments, county camps, state correctional facilities and state youth parole. This contract also pays for training, policy and procedure development. Thank you and I will answer any questions.

Governor: All right, thank you. Can you tell us what this is going to do? You know, in the real world, how will this be utilized?

John Munoz: Yes sir. So, basically, what YLS does is it's a risk assessment and case management system all in one. So, it's all-inclusive. What we do is we measure prior and current offenses, dispositions, education, employment, substance abuse, personality,

behavior, family circumstances, parenting, peer relations, leisure, recreation, attitudes and orientation. What we do is we take a score from each one of those domains, we add them up and if it's a low score, for example, we will probably refer to a diversion program. If it's a moderate risk score, we'll probably do a referral to an informal supervisor or consent decree. If it's a high risk that the youth presents at that current moment in time, there probably would be some kind of formal probation supervision. If it's a very high-risk level that the score indicates, they'll probably seek a placement in a county camp or in a state correctional facility. We use those scores to drive case management for their needs, barriers, incentives and it will help us match the services that we're looking for to help the young person, whether it's a male or a female. Those scores will differ from males to females.

What's good about this particular tool is that it measures the youth at the current setting that they're in. So, if they're living at home and in the community, there is a tool for that. If they're in custody, in detention or a correction facility, it measures them in that facility as well. So, it's a very useful tool. It's been validated in several different areas throughout the country and we feel it's our best hope for driving case management, service matching and getting the rehabilitation that we're looking for.

Governor: Thank you, Mr. Munoz. You hit it exactly what I was looking for because I don't think we can overemphasize, at least in the universe of juvenile justice, how important this is going to be and to ensure that the young offenders are properly categorized so they're not either put in too strong—strenuous of a program or one that is not strenuous enough and they're getting the proper services and resources that they need. So, this is something that is a product of the juvenile justice oversight committee and legislation from the last Session.

I just want to thank you because I really do believe and I've said it before, that this is going to change lives. It's going to improve our juvenile justice system and hopefully, as time moves on, there will be a lot of offenders who aren't going to continue to offend because of this tool and be put on a path for success and prosperity.

Again, as I said, I really wanted to make sure that a record was made with regard to this because this is a very important piece, in terms of what happened with AB72 and the Juvenile Justice Oversight Committee.

So, Mr. Armstrong, I do not know if you wanted to clean up and provide any more detail?

Ross Armstrong: Ross Armstrong for the record. I think you hit it just right. It is important, whenever we are talking about the juvenile justice system that we distinguish it from the adult justice system where basically, the crime you have committed helps dictate what is going to happen to you in the adult system. So this helps us really transform the juvenile justice system so we're not just looking at what crime brought that kid to us, but taking a look at all of their different factors and then moving forward with the best plan of attack from there. We know currently that three out of the four youth that makes it to the deep end of our juvenile justice system is able to avoid ending up in the Department of Corrections. We would like to make that four out of five and then five out of six and get

that further on down. Investments in our juvenile justice system can help reduce costs on the adult system side and prevent the creation of more victims in the future when we're doing a great job. This will be key to that.

Governor: And will this, Mr. Armstrong or Mr. Munoz, will it also measure where they are in terms of their educational proficiency? Their reading proficiency? You know, if they're not at grade level, they're not suddenly put in a class that's beyond what they're capable of so they don't get frustrated in that regard as well?

Ross Armstrong: Ross Armstrong. One of the eight factors that are part of it is the education and employment ability of risk and needs. So, while the education system will still have their tools for determining where a kid is grade-level wise and where they need to be, this will at least help identify that risk for that education and employment success. So, if we have a kid that's at-risk, we can up those education interventions and pull them along.

Governor: Wonderful, thank you. Those are all the questions I had. Board Members, any other questions?

Governor: I have no further questions or comments, thank you Mr. Munoz and Mr. Armstrong.

Governor: That is all the contracts I have, at least on my list to be held. Are there any questions or comments, by Board Members on agenda item number 8?

Attorney General: Move to approve, Governor.

Governor: Attorney General has moved to approve the contracts presented in agenda item number 8, is there a second?

Secretary of State: I will second it, with a comment on contract number 5. I do not really believe that the money is being well spent and on our floor for us but I will go ahead and make the motion to approve all of them, together, all the contracts in agenda item number 8, all 25. I do have concerns about us spending money without replacing the carpet. If it helps in some of the other floors and what they are doing to the building as a whole, I understand that and therefore, will support it but am concerned about us spending that kind of money without replacing the carpet.

Governor: Thank you Madam Secretary. The Secretary of State has seconded the motion. Any further questions or discussion on the motion? I hear and see none. That motion passes 3-0.

9. Approval of Work Plans (For possible action)

Governor: We will move to Agenda item number 9, Approval of Work Plans, Mr. Wells.

Clerk: Thank you Governor. There are two work plans for approval by the Board this morning. No additional information has been requested by any of the members.

Governor: Board Members, any questions on agenda item number 9?

Secretary of State: I have none Governor and I will move for approval of agenda item number 9 of the Work Plans.

Governor: Secretary of State has moved to approve the work plans presented in agenda item number 9, is there a second?

Attorney General: I second.

Governor: Seconded by the Attorney General. Any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

10. Approval of Proposed Master Service Agreements (For possible action)

Governor: We will move on to agenda item number 10, Proposed Master Service Agreements, Mr. Wells.

Clerk: Thank you Governor. There are five master service agreements in agenda item 10 for approval by the Board this morning. No additional information has been requested by any of the members.

Governor: Board Members, any questions on agenda item number 10?

Secretary of State: None Governor and I will move for approval of proposed Master Service Agreements on number 10.

Governor: Thank you Madam Secretary. The Secretary has moved to approve the proposed master service agreements in agenda item number 10, is there a second?

Attorney General: I second.

Governor: Seconded by the Attorney General. Any questions or discussion on the motion? I hear and see none. That motion passes 3-0. We will move to agenda item number 11, Information Item. Mr. Wells.

11. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13,

2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from March 19, 2018 through April 16, 2018.

Clerk: Thank you, Governor. There were 58 contracts under the \$50,000 threshold approved by the Clerk between March 19, 2018 and April 16, 2018. This item is informational only and no additional information has been requested by any of the members.

Governor: Thank you Mr. Wells. Any questions, Board Members on agenda item number 11? I hear and see none.

12. Information Item - Reports

Department of Motor Vehicles – Certification of Complete Streets Program Contributions

Pursuant to NRS 482.1825, Subsection 2, the Department of Motor Vehicles shall certify to the State Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in the statute. This report is for the period beginning January 1, 2018 and ending March 31, 2018.

Governor: We will move on to agenda item number 12 quarterly report on the Certification of Complete Streets Program Contributions, Mr. Wells.

Clerk: Thank you Governor. Agenda item number 12 is an informational report from the Department of Motor Vehicles on the voluntary contributions collected by the county pursuant to NRS 482.480, the Complete Streets Program, for the period from January 1, 2018 to March 31, 2018. This program has become fairly stable from quarter-to-quarter now.

Governor: Thank you Mr. Wells. Board Members, any questions on agenda item number 12? I hear and see none.

13. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

Governor: We will move on to agenda item number 13, Public Comment. Is there any member of the public present in Carson City that would like to provide public comment to the Board? I hear and see none. Is there anyone present in Las Vegas that would like to provide public comments to the Board?

Attorney General: I see none, Governor.

Governor: Thank you Mr. Attorney General.

14. Adjournment (For possible action)

Governor: We will move to agenda item number 14, is there a motion to adjourn?

Secretary of State: Move for adjournment.

Governor: Secretary of State has moved to adjourn, is there a second?

Attorney General: I second.

Governor: Attorney General has seconded the motion. That motion passes 3-0, this